



CLIMATE SMART COMMODITIES PROJECT COORDINATOR

The Climate Smart Commodities Project Coordinator will manage the ranching projects under the USDA Partnerships for Climate Smart Commodities grant. This grant is a collaboration between Lynker, University of Hawaii, Hawaii Cattlemen's Council, and a wide variety of other farming organizations and Universities.

The candidate will work for the Hawaii Cattlemen's Council (HCC), a membership-based organization that represents Hawaii's cattle producers. The candidate will also perform tasks for the Hawaii Rangeland Stewardship Foundation (HRSF), a 501(c)(3) which seeks to perpetuate Hawaii's rangelands through sound land stewardship, thereby preserving open space, supporting local food production, and promoting enhanced eco-system services attributable to Hawaii's rangelands through education and advocacy.

HCC seeks a skilled, full-time Project Coordinator ensure the successful implementation of climate smart practices by Hawaii ranchers. This position reports to the Hawaii Cattlemen's Council Managing Director.

JOB SUMMARY:

The Climate Smart Commodities (CSC) Project Coordinator with HCC is a full-time position for a one-year period, renewable for up to five years dependent on performance outcomes. The CSC Project Coordinator is responsible for coordinating resources and stakeholders to reach the objectives of the Partnerships for Climate Smart Commodities grant. In addition to the Climate Smart Commodities grant deliverables, the CSC Project Coordinator will also work on HCC and HRSF duties. The breakdown of task are as followed:

- 75% Climate Smart Commodities Projects
- 25% Hawaii Cattlemen's Council and Hawaii Rangeland Stewardship Foundation tasks

ESSENTIAL DUTIES (include, but are not limited to):

Climate Smart Commodities Projects (75%)

- Working with rangeland managers to stay on track to implement proposed climate smart practices (silvopasture, prescribed grazing, invasive species removal, etc).
- Coordinating site visits on ranches.
- Collaborating with CSC partners to ensure successful implementation of CSC grant.
- Planning and facilitating workshops.
- Recruiting ranchers to apply for CSC grant funds.
- Other duties as assigned.



Hawaii Cattlemen's Council

- Communicating with membership
- Updating website and social media accounts
- Convention & Annual Meeting planning and execution
- Other duties as assigned

Hawaii Rangeland Stewardship Foundation

- Updating website and social media accounts
- Developing promotional materials
- Other duties as assigned

CHARACTERISTICS OF THE SUCCESSFUL CANDIDATE:

1. Motivated self-starter who can meet deadlines with minimal supervision.
2. Organized and able to manage multiple organizational goals.
3. Positive attitude and ability to learn new skills as needed.
4. Demonstrate effective oral and written communications for target audiences.
5. Ability to develop effective visual communications (flyers, website, etc)
6. Must be willing to travel often within state.
7. Solid knowledge of the agriculture and beef industries.

SALARY:

\$50,000-\$53,000, commensurate with experience.

TO APPLY:

To apply please send a cover letter and resume to nicole@hicattle.org. Application period is open until the position is filled.

Hawaii Cattlemen's Council is an equal opportunity employer and maintains a policy of nondiscrimination for employees and applicants for employment