



## **Hawaii Grazing Lands Coalition Coordinator Job Opening**

The Hawaii Grazing Land Coalition Coordinator will manage the outreach, workshops, and research of the Grazing Lands Conservation Initiative cooperative agreement.

The candidate will work for the Hawaii Cattlemen's Council (HCC), a membership-based organization that represents Hawaii's cattle producers. The candidate will also perform tasks for the Hawaii Rangeland Stewardship Foundation (HRSF), a 501(c)(3) which seeks to perpetuate Hawaii's rangelands through sound land stewardship, thereby preserving open space, supporting local food production, and promoting enhanced eco-system services attributable to Hawaii's rangelands through education and advocacy.

HCC seeks a skilled, full-time Project Coordinator ensure the successful implementation of outreach, workshops, and research as outlined in the Grazing Lands Conservation Initiative cooperative agreement and other tasks as assigned. This position reports to the Hawaii Cattlemen's Council Managing Director.

### **JOB SUMMARY:**

The Hawaii Grazing Land Coalition Coordinator with The Organization is a full-time position for a two-year period. The breakdown of tasks are as followed:

### **ESSENTIAL DUTIES (include, but are not limited to):**

1. Planning and facilitating workshops
2. Communication with rangeland managers
3. Research project logistics and coordination
4. Grant objective tracking and reporting
5. Other duties as assigned

### **CHARACTERISTICS OF THE SUCCESSFUL CANDIDATE:**

1. Motivated self-starter who can meet deadlines with minimal supervision.
2. Organized and able to manage multiple organizational goals.
3. Positive attitude and ability to learn new skills as needed.
4. Demonstrate effective oral and written communications for target audiences.
5. Ability to develop effective visual communications (flyers, website, etc)
6. Must be willing to travel often within state.
7. Solid knowledge of the agriculture and beef industries.

### **SALARY:**

\$49,000-\$51,000, commensurate with experience.



**TO APPLY:**

To apply please send a cover letter and resume to [nicole@hicattle.org](mailto:nicole@hicattle.org). Application period is open until the position is filled.

Hawaii Cattlemen's Council is an equal opportunity employer and maintains a policy of nondiscrimination for employees and applicants for employment